

JOB DESCRIPTION

Sustainability Placement/ Internship



Organisation name: CGI

Job title: Sustainability Placement Student/ Intern

Reports to: Early Careers Manager

Role responsibility

At CGI, we are supporting our clients across the public and private sector to navigate their journey to net-zero. Rather than just simple compliance with regulations, we care about helping our clients to maintain a high performing, responsible and sustainable business.

As part of this scheme, you will have the opportunity to have a positive and lasting impact on a variety of corporate responsibility and sustainability projects. You will be joining a very innovative and influential team, with lots of opportunities to learn and develop.

Role duties

- Complete detailed research, using quantitative and qualitative data.
- Support your colleagues with the planning and implementation of project objectives.
- Build relationships with customers, providing a personal and efficient service.
- Use your initiative to manage your own time and workload.
- Keep abreast of any new developments within sustainability, helping to identify upcoming opportunities.
- Contribute to a safe, environmentally conscious and high-quality culture.
- Provide administrative support to the team as required.
- Collaborate with external organisations where necessary.
- Create summary reports and present them to senior managers.

Qualifications and skills

- On track to achieve a minimum of a 2:2 degree.
- Demonstrates an interest in sustainability issues.
- An analytical approach to investigating and resolving problems.
- Strong inter-personal skills.
- Excellent communication skills, both written and spoken.
- Flexible approach and a team player.
- Excellent research skills with a keen eye for detail.
- Self-motivated and can work under pressure.

This job description is a case study only. It should not be considered as an accurate description of a live role within the named organisation.